

**Workshop Meeting
Borough of Eatontown Governing Body
Wednesday, October 25, 2023**

This meeting has been advertised in accordance with the Open Public Meetings Act: A notice of the meeting has been published in the Asbury Park Press, Star Ledger and the Link News, posted on the bulletin board in the lobby of Borough Hall, and posted to the Borough website. Public Comment is welcome at any time.

Mayor Talerico opened the Workshop at 7:05pm, noting the Borough's compliance with the Open Public Meetings Act

1. ROLL CALL

PRESENT: Mayor Anthony Talerico, Jr., Council President Virginia M. East,
Councilmembers Danielle M. Jones, Jackie Severinsen

ALSO PRESENT: Attorney Bayer, Borough Clerk Martin

LATE ARRIVAL: Councilmember David Gindi

ABSENT: Councilmembers Mark Regan, Jr., Meir Araman, Interim Administrator Lucia

The Flag Salute was led by C/East

2. 2023 BEST PRACTICES, DISCUSSION (INTERIM ADMINISTRATOR LUCIA)

Mayor Talerico explained Best Practices in Interim Administrator Lucia's absence.

Councilmember Gindi arrived at 7:08pm, Attorney Bayer explained the Best Practices to Councilmember Gindi.

3. ENGINEER REPORT

The Borough Engineer, Edward Herrman, provided his monthly report to the Governing Body with the status of various engineering, construction and development projects that are ongoing or planned in the Borough of Eatontown.

Councilmember Gindi asked Mr. Herrman about the Engineering Firm handling the Bid Contracts versus the Department of Public Works handling the contracts. Mr. Herrman and Mayor Talerico responded. Councilmember Gindi asked how involved the Department of Public Works Supervisor is regarding the garbage and recycling bids. Mr. Herrman and Mayor Talerico responded. Council President East commented on aged trucks from bidders in the past. Mr. Herrman responded. Mayor Talerico, Attorney Bayer, and Mr. Herrman discussed the Affordable Housing Percentage with regards to Sun Eagles. Councilmember Gindi asked about the project phasing plan for Sun Eagles. Mayor Talerico explained. Mayor Talerico then commented on Netflix's Planning Board application submission is to be anticipated by next summer. Councilmember Jones asked about the crosswalk placement on Grant and Richardson. Mr. Herrman responded. Council President East asked about the South Street speed hump. Mr. Herrman responded. Mayor Talerico commented that every year the Borough should be looking at all speed humps. Mr. Herrman responded.

4. COUNCIL POLICY & PROCEDURES HANDBOOK UPDATE (C/JONES)

Councilmember Jones asked the Council if they had any feedback or comments regarding the handbook. Mayor Talerico mentioned several topics that should be addressed. Councilmember Jones responded. Council President East asked if a draft of the handbook would be provided. Councilmember Jones responded. Attorney Bayer asked Councilmember Jones if she is editing an already existing handbook from another town. Councilmember Jones responded. Mayor Talerico added that the Purchase Order procedure should also be addressed.

5. MUNICIPAL STRATEGIC PLAN UPDATE (C/JONES)

Councilmember Jones updated the Council on the Municipal Strategic Plan. Councilmember Jones commented that she will be attending the next Finance and Ordinance Committee meeting to go over what will be incorporated into the plan.

6. NEW BOROUGH EMPLOYEE, PUBLIC INFORMATION OFFICER (C/JONES)

Councilmember Jones suggested hiring an hourly or part-time Public Information Officer, and explained what their job would be. Councilmember Gindi disagreed with Councilmember Jones regarding hiring a new position. Councilmember Jones responded with her disagreement. Council President East commented on the First Night being a big success and on the borough website. Council President East then explained she believes advertising for events are good. Mayor Talerico commented that the borough website still needs to go into phase II by tweaking it and making it more user friendly. Council President East explained the borough should update the website first, then see if hiring a Public Information Officer is necessary. Mayor Talerico explained he believes giving a stipend to a current borough employee should be the first option.

Councilmember Gindi commented that the work experience that a municipality can give is sometimes greater than the money. Councilmember Gindi explained an intern would be more ideal in his opinion. Councilmember Jones responded.

7. VOLUNTEER FAIR, SPRING 2024 (C/JONES)

Councilmember Jones provided an overview of the need to have a volunteer fair.

Mayor Talerico opened the meeting to the public on workshop agenda items only.

Phil Nuttall, Birch Lane, commented on the Community Garden having lavender sachets provided by the Boy Scouts. Mr. Nuttall thanked the Boy Scouts and the Garden for their support and donations to local food banks. Mr. Nuttall explained the garden is maturing and is being given back to the Borough. Mayor Talerico commented. Mr. Nuttall explained the committee has fifty gardeners and has received over six hundred pounds of food for the Food Pantry. Mr. Nuttall then commented on the ADA Garden. Councilmember Gindi thanked Mr. Nuttall, the Rec Director and the Mayor for their great work.

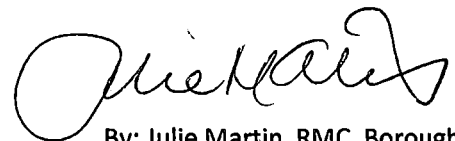
Mayor Talerico closed the meeting to the public.

8. ADJOURNMENT – 8:05pm

Motion to adjourn by C/Jones; seconded by C/Gindi

Voice Vote: AYE - C/East, C/Jones, C/Gindi, C/Severinsen

ABSENT - C/Regan, C/Araman



By: Julie Martin, RMC, Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the State Records Committee. Audio is available on the Borough website.

Approval 11/09/2023